

## Terms of Reference for Stakeholder Steering Board in Community of Scalve

### Introduction

The template term of reference for Sustainable Energy Community (SEC) Stakeholder Steering Boards (SSBs) agreed among the ASPIRE partners is in full accordance with previous experiences in Italy on sustainable energy planning in local communities, which suggested that the most effective way to proceed towards a successful planning process is to work with a defined planning group, composed by sub-groups with a clear role and clear responsibilities. Therefore, the adaptation of the template for the Mountain Community of Scalve didn't involve particular modifications. The main change was the splitting of the group in two sub-groups. The Italian *steering board* consist of:

- An *executive board* that consists of decision makers within the sustainable energy planning process: politicians, department managers and others.
- *Advisory group* that consists of those who are responsible for the planning process together with representatives of important other departments within the municipal organisations (environmental department, municipal housing corporations) and representatives of local utility-companies, representatives of unions, industries and associations.

The steering board intends, furthermore, to constantly dialogue with regional authorities, in order to be sure that the local planning instrument is consistent with the regional policies.

To make a workable situation the *executive board* is composed by 6 persons. The presence of a technical body with proven experience in the development of a sustainable energy planning process, like the Italian Termotechnical Committee, is essential to support the Mountain Community. The technical partner then becomes a full member of the executive board.

### Mission statements

The *steering board* to be effective had to set clear objectives for its work. Its mission can be resumed as follows: development and adoption of a SEAP agreed among stakeholders, with the purpose to reach a SEC.

In details the group:

- is responsible for the development and adoption of an Energy Plan for the Community, so to be able to address the community towards a sustainable development;
- agrees the actions with the subject involved in, to allow the maximum consensus on the direction that will be chosen;
- disseminates the progress of the work and increase the general awareness on the energy matter, in order to maximize the effectiveness of the actions that will be adopted;

- promotes or implements the actions included in the SEAP, identifying the sources of funding for each action.

## Composition of the Sustainable Energy Steering Board

Organisation	Executive Board	Advisory Group	Role
Municipal departments			
- technical	X		Involved in technical projects and energy planning activities.
- economic	X		Responsible for ensuring funds for the actions identified
- spatial planning	X		Committed to involve energy planning in the spatial planning process
Municipal politicians	X		Responsible for the success of the process
Technical partner	X		Involved in a general and continuous support of the executive board
Local utilities		X	See opportunities in development of sustainable energy in the region they work in
Agricultural organisations		X	Interested in sustainable energy, in particular in the development of systems using biomass
SME's		X	See opportunities for business development, and express the needs of the private sector
Consulting organisations		X	Experienced in the area of sustainable energy
Industrial companies		X	Interested in energy and environmental items, as business opportunities, or as opportunities to reduce their costs
Municipality of Villa di Tirano and the local energy utility		X	Show some possible activities on renewables in a similar community